

# Nursery Staff Meeting

<b>Staff Present:</b>	<b>Date:</b>
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<b>Teaching and Learning:</b> Do the children have any current interests? How can we respond to these to extend their learning? Are there any areas of learning that we want to promote?	<b>Agreed Next Steps:</b>
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<b>Areas of Nursery Provision:</b> Are there any areas of nursery that children are frequently using or are underused? Do we need to make any changes to the layout or add resources?	<b>Agreed Next Steps:</b>
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<b>Individual Children:</b> Do any children need additional support? Are there any identified next steps in learning?	<b>Agreed Next Steps:</b>
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<p><b>Events/Diary Dates:</b> Are there any upcoming nursery events, for example outings, visitors, parent chats, fundraising?</p>	<p><b>Agreed Next Steps:</b></p>
<p><b>Family Learning:</b> What opportunities are there for family learning?</p>	<p><b>Agreed Next Steps:</b></p>
<p><b>Staff Development Needs/Self-Evaluation:</b> Do staff require any additional training opportunities? What aspects of self-evaluation are we currently focusing on?</p>	<p><b>Agreed Next Steps:</b></p>